## **MIC Madrassah Fee Policy**

#### 1. Annual Fee

The total annual fee for the tuition class is £400 per student.

### 2. Payment Options

Parents/guardians may choose one of the following payment options:

- Annual Payment: The full amount of £400 to be paid at the start of the academic year.
- Termly Payment: The annual fee is divided into three termly payments. Firstly a payment of £100 then £150 for each of the next terms.

# 3. Payment Deadlines

If paying termly, each instalment must be paid before the beginning of the respective term.

Late payments will result in a notice being sent within 2 weeks, after which a reminder will be sent within a week. After this a final warning will be given. Tuition will thereafter be suspended until the balance is cleared.

### 4. Online Payments

Online payments are accepted and preferred.

The student ID number must be clearly stated in the payment reference to ensure the fee is correctly assigned.

(e.g., "001- Term 1 Fee")

#### 5. Contact for Queries

For any fee-related queries or payment arrangements, please contact the administration directly.